



KING EDWARD VII's
HOSPITAL

King Edward VII's Hospital

Job Description

Pre-Operative Assessment Staff Nurse

Job Title:	Pre-Operative Assessment Staff Nurse
Department:	Pre-Assessment Department
Report to:	Pre-Assessment Nurse Manager
Hours:	Full-Time 37.5
Contract:	Permanent

Key Working Relationships: MDT, POA Team, Nursing Team, Medical Staff, AHP Team, Clinical Governance Team, Head of Nursing, Director of Nursing, Patient and Families

Role Summary:

As a Pre-Operative Staff Nurse at King Edward VII's Hospital, you will be integral in preparing patients for surgical procedures. This role involves comprehensive patient assessment, education, and coordination with the surgical team to ensure patients are fully prepared and supported throughout the pre-operative process.

Key Duties:

- Conduct pre-operative assessments including medical history, physical examination, and review of diagnostic tests.
- Identify and address any patient concerns or risks related to surgery.
- Provide detailed information to patients about their surgical procedures and what to expect before, during, and after surgery.
- Educate patients on pre-operative preparations such as fasting, medication management, and consent.
- Maintain accurate and detailed records of patient assessments, education, and pre-operative preparations.

Role Responsibilities:

1. Patient Assessment:

Conduct comprehensive pre-operative assessments of patients scheduled for surgery to gather relevant medical history, perform physical examinations, and coordinate diagnostic tests and investigations for accurate surgical planning and risk assessment.

Collaborate with surgeons, anesthesiologists, and other healthcare professionals to ensure all pre-operative requirements are met.

2. Care Planning:

Collaborate closely with multidisciplinary teams to develop individualised care plans for patients based on their clinical needs and surgical requirements, ensuring coordinated and holistic care delivery throughout the perioperative period for optimal patient outcomes.

3. Patient Education:

Provide clear and accurate pre-operative education and information to patients and their families, explaining the surgical process, potential risks and benefits, and post-operative care instructions to empower informed decision-making and reduce anxiety.

4. Monitoring and Surveillance:

Monitor patients closely throughout the pre-operative period, assessing vital signs and monitoring for changes in condition or complications to facilitate early detection and intervention, ensuring patient safety and wellbeing.

5. Patient Advocacy:

Act as an advocate for patients, ensuring their needs, preferences, and rights are respected and upheld throughout the pre-operative assessment process, and facilitating communication and collaboration between patients and healthcare professionals to enhance patient experience and satisfaction.

6. Compliance and Quality Assurance:

Ensure compliance with hospital policies, procedures, and regulatory requirements, including infection control measures and professional standards of practice, and actively participate in quality improvement initiatives and clinical audits to enhance patient care quality and safety.

7. Professional Development:

Engage in continuous professional development activities to enhance knowledge and skills relevant to pre-operative care and nurse prescribing practice, promote personal and professional growth, and maintain high clinical competence and excellence standards.

Qualifications and Experience:

- Registered Nurse registered with the UK Nursing and Midwifery Council (NMC).
- Minimum of two years of post-registration experience in acute care, preferably in a surgical or perioperative setting.
- Excellent communication, interpersonal, and organisational skills, with the ability to work effectively as part of a multidisciplinary team and deliver high-quality patient care.
- Commitment to professional development and lifelong learning, with a proactive approach to enhancing clinical knowledge and skills.

This job description is not intended to be an exhaustive list of duties, but to highlight the current main responsibilities of the post. The post holder is required to undertake any other similar duties, as required by their manager. This job description may be reviewed and altered in the light of changing service needs and developments, after discussion with the post holder.

Person Specification:

Criteria	Essential Requirements	Desirable Requirements
Qualifications & Experience:	<ul style="list-style-type: none"> • Must be a registered nurse with current registration with the Nursing and Midwifery Council (NMC) in the UK. • Understanding of clinical governance principles and experience in participating in clinical audits and quality improvement activities to promote patient safety and service excellence. • Commitment to advocating for patients' needs, preferences, and rights, and providing compassionate, patient-centred care with dignity, respect, and empathy. 	
Clinical Competency:	<ul style="list-style-type: none"> • Minimum of one two years of post-registration experience in acute care, preferably in a surgical or perioperative setting. 	<ul style="list-style-type: none"> • Previous experience in pre-operative assessment and care, including conducting pre-operative education

	<ul style="list-style-type: none"> • Demonstrated ability to conduct comprehensive pre-operative assessments, gather relevant medical history, and perform physical examinations accurately and efficiently. • Sound understanding of medication management principles and practices, with the ability to administer medications safely and accurately by established protocols. • Strong critical thinking and problem-solving abilities, with the capacity to assess complex patient situations, make informed clinical judgements, and take appropriate action to ensure patient safety and wellbeing. 	and counselling for patients and their families.
Skills:	<ul style="list-style-type: none"> • Excellent verbal and written communication skills, with the ability to effectively communicate with patients, families, and multidisciplinary healthcare teams. • Proficiency in using IT systems and electronic patient records for documentation and information management, ensuring accuracy and efficiency in record-keeping and communication. • Proven ability to work collaboratively as part of a multidisciplinary team, contributing positively to team dynamics and achieving shared goals and objectives. 	<ul style="list-style-type: none"> • Ability to demonstrate leadership qualities and take initiative in driving quality improvement initiatives, promoting best practices, and enhancing patient care delivery within the pre-operative assessment team. • Demonstrated commitment to ongoing professional development and lifelong learning, with participation in relevant training, education, and clinical supervision activities.

The post holder will be required to comply with all policies and procedures issued by and on behalf of King Edward VII's Hospital *Sister Agnes*.

The Hospital is an equal opportunities employer, and the post holder will be expected to promote this in all aspects of his/her work.

Confidentiality

All information in relation to patients and staff must be held in the strictest confidence and may not be divulged to any unauthorised person at any time without the authorisation of your manager or unless it is in the best interest of the individual. The post holder must maintain the confidentiality of information about patients, staff, and other Hospital service business in accordance with the Code of Confidentiality and the Data Protection Act 1998. A breach of confidentiality in relation to manual or computer data will result in disciplinary action being taken in accordance with the Hospital's disciplinary procedure and may lead to dismissal.

Health and Safety

Employees must be aware of the responsibilities placed on them under the Health and Safety at Work Act 1974 to ensure that the agreed safety procedures are conducted to maintain a safe environment.

Risk Management

You have a responsibility for the identification of all risk which have a potential adverse effect on the Hospital's ability to maintain quality of care and the safety of patients, staff and visitors, and for the taking of positive action to eliminate or reduce these.

Equal Opportunities

As a member of staff at the King Edward VII's Hospital *Sister Agnes* you have a personal responsibility to ensure that you do not discriminate, harass, bully, or contribute to the discrimination, harassment or bullying of a colleague or colleagues, or condone discrimination, harassment or bullying by others.

You also have a responsibility to ensure that all people that you have contact with during the course of your employment, including patients, relatives and staff, are treated equally in line with the hospital's Equal Opportunities Policy.