#### **JOB DESCRIPTION**

# **JOB TITLE**: WEEKEND P/T Senior Physiotherapist – BAND 6 (Inpatient Team Orthpaedics and Surgical)

**RESPONSIBLE TO**: Head of Therapies

**HOURS of WORK**: 14 hours per week

**JOB SUMMARY**: To provide effective and efficient physiotherapy treatment to meet the needs of Inpatients Physiotherapy Service Provision clients, in line with best practice with an exciting opportunity to be involved in the developing area of inpatient care at King Edward VII Hospital

# **Key Duties and Responsibilities**

**1. Clinical Duties**

* To be professional, legally responsible and accountable for all aspects of your own work including the management of patients in your care.
* To ensure a high standard of clinical care to inpatient clients under your management.
* To undertake comprehensive assessments of patients and to formulate effective, clinically reasoned treatment plans.
* To carry out timely assessment and treatment of a mixed caseload of patients and to facilitate safe discharge home from the hospital.
* To be competent in using a wide variety of assessment techniques and skills
* To assess patients’ needs for any rehabilitative equipment and aids to improve safety and functioning within the home.
* To train patients, carers, family members and other agencies on the use of any equipment issued.
* To demonstrate highly developed therapeutic handling skills requiring dexterity, co-ordination and palpation skills for accurate assessment, treatment and handling of patients.
* To be accountable to the Physiotherapy Manager and communicate regularly through informal teaching and supervision sessions.
* To accept clinical responsibility for a designated caseload of patients and to organise this effectively and efficiently with regard to clinical priorities and service requirement, with the support of the Therapy Manager and Team Members.
* To maintain and demonstrate your own clinical professional development by keeping up to date with new treatment trends and research, incorporating them into your work as necessary.
* To ensure best practice at all times by outcome evaluation, attendance at post graduate courses and reading current literature.

1. **Departmental / Organisational Duties**

* To ensure high standards of cleanliness and presentation are maintained at all times.
* To be responsible for the safe use of equipment used within the physiotherapy department, notifying the Therapy Manager of any equipment in need of repair or maintenance, and employing effective use of reporting systems already in place.
* To comply fully with all departmental and organisational policies and procedures.
* To be flexible and open to taking on duties with regard to both hospital and departmental administration.
* To be flexible and open to undertaking any other duties that might be considered appropriate by the Therapy Manager, especially during busy periods.
* To actively participate in Corporate Induction and to be responsible for ensuring participation in ongoing mandatory training.

1. **Managerial Duties**

* To work with the physiotherapy team to provide an efficient and effective service and to be involved in the proposal/development and implementation of departmental policies.
* To participate in the managerial matters of the department including attendance at departmental and hospital meetings.
* To be responsible, in a flexible and adaptable way for the operational management of the clinical team.
* To be responsible for a specific management task or an identified project agreed with the Therapy Manager.
* To be an active member of the department’s in-service training programme.
* To attend departmental staff meetings regularly and any other meeting agreed with Physiotherapy Manager.
* To participate in the departmental appraisal system.
* To demonstrate an understanding of Clinical Governance and Risk Management and apply it to the work environment.
* To comply with departmental operational policies and ensure that patient treatment notes are kept to a quality in line with recommendations of the Health and Care Professions Council (HCPC) and the Chartered Society of Physiotherapy (CSP).
* To take an active role in service development in line with departmental strategy and business plan and to take an active role in the development of treatment protocols.
* To comply with physiotherapy charging policies and billing.

1. **Communication**

* To demonstrate the ability to communicate complex and sensitive information to patients, carers and other staff including imparting unwelcome news.
* To demonstrate the mental ability to remain concentrated and focused throughout a working day and respond to a variety of patient emotional needs.
* To be able to manage potentially stressful, upsetting or emotional situations in an empathetic manner.
* To represent the Physiotherapy service and/or individual patients at the multi-disciplinary team meeting and senior staff nursing meetings.
* To liaise with relevant physiotherapists, medical staff, nursing staff and other health care professionals who may be in direct contact with the post holder with regard to patient care.
* To ensure timely and effective communication with the Therapy Manager and senior/junior staff on all professional matters.
* To communicate effectively with patients and carers, in order to maximise rehabilitation potential and provide safe and efficient discharge plans.
* To respond to enquiries, telephone messages and emails (internal and external) in a timely manner. E-mail should be responded to or acknowledged within 48 hours.
* To use the hospital reporting systems for requesting and managing annual leave, sickness, study leave day and any other absence.

1. **Health and Safety**

* To comply with the Health and Safety Policies of the hospital at all times to ensure the wellbeing of the post-holder, patients, visitors and other staff.
* To be aware of Health and Safety issues within the hospital and department, ensuring prompt reporting and recording of any accidents or near misses (Datix Incident Report System).

1. **Development**

* To be responsible for maintaining own competency to practice through continuing professional development activities and record this in a portfolio.
* To ensure that, as an individual practitioner, the post holder makes all reasonable efforts to develop and maintain the current background knowledge in the specialty area.
* To attend all the relevant mandatory training on time and provide copy of the certificate to Therapy Manager.

**7. Training & Education**

* To actively participate in professional and multidisciplinary training and education.
* Maintain a professional portfolio for continuing professional development, recording learning outcomes through participation in internal and external development opportunities.

**8. General**

* To comply with the Organisation’s Equal Opportunities Policy and treat staff, patients, colleagues and potential employees with dignity and respect at all times.
* To ensure that King Edward VII’s Hospital resources are used efficiently and with minimum wastage.
* To comply with policies for personal and patient safety and infection control; this includes a requirement for rigorous and consistent compliance with hand hygiene and use of personal protective equipment.

This job description outlines the current main responsibilities of the post. However the duties of the post may change and develop over time and this job description may be amended in consultation with the post holder.

## WEEKEND P/T Senior Physiotherapist

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| **Salary and Benefits**   * Salary: £11,500 pa (pro rata £35,000) * Hours of Work: 14 hrs (Saturday and Sunday) * Annual Leave:   (Flexibility with working schedule during busy times is expected)   * Free Meals and beverages whilst on duty * Interest free travel loan after 3 months probationary period * Opportunity to join pension scheme after a qualifying period of 6 months |