**King Edward VII’s Hospital**

**Patient Admission Terms and Conditions**

|  |  |
| --- | --- |
| **Patient Name** |  |
| **Date of Birth** |  |
| **Maximum Expected Length of Stay** |  |
| **Patient Number**  |  |
| **Procedure Code(s)**  |  |
| **Procedure Description** |  |

**Self-pay**

You will have received a written quotation informing you of the relevant price prior to your admission to King Edward VII’s Hospital. The quote price will remain valid for a period of 60 days. Payment must be received by the hospital 5 days prior to your admission.

Self pay admissions may be under either an “All Inclusive Fixed Price Package”, which exist for a limited number of procedures, or under a “Hospital Only Fixed Price Package” and your written quote will confirm this.

Prior to surgery it may be highlighted by either the consultant or the pre-assessment process, that you are not suitable for an All Inclusive Fixed Price Package, in which case we will then discuss the options with you.

The table below outlines what is included under each option.

**What’s Included:**

|  |  |  |
| --- | --- | --- |
|  | Hospital Only Fixed Price Package | All-inclusive Fixed Price Package |
| Initial consultation  | X | X |
| Standard pre-operative assessments – this will include all screening tests carried out at the hospital to assess your clinical risk prior to admission and optimise your pathway of care | ✓ | ✓ |
| Hospital services during your standard length of stay, which includes all nursing services, physiotherapy during your admission, accommodation including patient meals and beverages. There is no refund available where your admission is shorter than the expected standard | ✓ | ✓ |
| Theatre charges | ✓ | ✓ |
| Theatre and medical consumables (drugs, dressings etc.) routinely used during your admission | ✓ | ✓ |
| Unplanned Admission to Critical Care Unit | X | ✓ |
| Medication prescribed during your stay | ✓ | ✓ |
| Take home medication for up to 5 days | ✓ | ✓ |
| Standard prosthesis charges | ✓ | ✓ |
| Return to theatre within the same admission | ✓ | ✓ |
| Readmission within 6 months due to clinical complications relating to the initial admission | ✓ | ✓ |
| Consultant fees for in hospital care  | X | ✓ |
| Anaesthetist fees  | X | ✓ |
| Follow up post-operative consultation with the admitting consultant where appropriate as part of the standard pathway | X | ✓ |

**Charges Excluded**

* Initial consultation and any diagnostic services carried out at the hospital as a result of your initial consultation, prior to your pre-operative admission assessment, for example MRI and CT scans;
* Additional procedures, pathology tests or other interventions;
* Patient transport;
* Telephone charges;
* Visitors meals and beverages;
* Alcoholic beverages;
* Personal laundry;

For Hospital Only Fixed Price Package the following additional exclusions apply:

* Any additional night’s stay beyond a standard length of stay will be charged at £824 per night in a standard bed; Should you require to be admitted to the Critical Care Unit then High Dependency Unit stays are charged at £2,337 per night & Intensive Treatment Unit stays are charged at £3,260 per night, plus any additional consultant fees.
* Histology charged as used.

The cost of any excluded items will be charged at King Edward VII’s Hospital’s current tariff.

Normal discharge from the hospital will be at 10am

Package Pricing is subject to confirmation from the hospital and the consultant that your admission is suitable for a fixed price package, and that you do not have any pre-existing medical conditions or other factors that are likely to result in complications or additional treatment during your hospital stay.

If any pre-existing medical conditions exist these should be advised to the hospital through your consultant. This may lead to an amendment to the agreed pricing rate for your admission and in the unlikely event that additional treatments are required, during your hospital stay, these costs will become chargeable.

If you decide not to proceed with planned treatment we reserve the right to charge for any care received up to the point of cancellation and / or any other reasonable cost the Hospital has incurred.

If your procedure is cancelled for a reason which is not your choice then a full refund will be provided.

Your data will be used in line with Data Protection legislation and the hospitals [Privacy Policy](https://www.kingedwardvii.co.uk/privacy-policy). This can be found on our website at https://www.kingedwardvii.co.uk/privacy-policy.

The hospital requests, where possible, that you settle any invoices for the additional services not included on the day of your discharge.

**Methods of payment**

1. **Bank Transfers**

**Bank:** Natwest Bank

**Account Name:** King Edward VII’s Hospital

**Account Number:** 24771147

**Sort Code:** 60-40-02

**IBAN Number:** GB93 NWBK 6040 0224 7711 47

**BIC Code:** NWBK GB 2L

Please quote your **Patient Number** as your payment reference.

1. **Online Payment:**

Visit [www.kingedwardvii.co.uk/patient-information/paying-for-treatment](http://www.kingedwardvii.co.uk/patient-information/paying-for-treatment) and select the “Pay an invoice” button.

1. **Payment Onsite:**

Please bring your invoice or admission letter, along with you to make a payment. Please note that we cannot accept cash payments of more than £8,000.

1. **By Cheque:**

For postal payments please make your cheque payable to **King Edward VII’s Hospital,** quoting your **Patient Number** on theback of the cheque and send to: **Finance Department, King Edward VII’s Hospital, 5-10 Beaumont Street, London W1 6AA.**

Cheque payments would need to have cleared at least 5 working days from the date of your appointment.

Please do not send cash through the post**.**

1. **By Phone:**

If you wish to pay by debit or credit card please call our Finance Team on 0207 467 4366 between 8am – 6pm or use our Automated Telephone payment service by calling 03300 880973 24/7

1. **Pay By Link:**

Please request a secure payment link by email to payments@kingedwardvii.co.uk

When making payment with a Debit or Credit\* Card you will be asked for the following information: **Patient Number** or **Invoice Number**; **Payment Amount**; **Debit or Credit\* Card Details**.

Our systems will automatically store a token of your Card details. We will apply for payment on any outstanding balance on your account to be taken out of your card (10) ten days after an invoice has been issued if you did not contact us and a receipt issued once the payment has been successfully processed. We will notify you if we are unable to secure payment via you stored card.

**Financial Agreement & Consent**

I understand and agree to the Terms and Conditions set out above.

I agree to pay for any and all services provided by King Edward VII’s Hospital, including all additional services as listed above, where applicable.

I agree for my data to be used in line with Data Protection legislation and the hospitals [Privacy Policy](https://www.kingedwardvii.co.uk/privacy-policy). This can be found on our website at https://www.kingedwardvii.co.uk/privacy-policy.

King Edward VII’s Hospital reserves the right to assign to a third party any outstanding debts or accounts due to King Edward VII’s Hospital for the purpose of recovery of the same by that third party.

NAME ………………………………………………………………………...................................

Signature: ……………………………………………………….. Date: ………………………